

Suburban Use Request

Please Sign and Return completed form to Superintendent's Office.

Name _____

Dates of trip _____

Reason for trip _____

Destination _____

Will you stay overnight? _____

Departure time from Milan _____

Arrival time to Milan _____

Number of people in group _____

I accept the responsibility of returning the Suburban in the same condition it was in when I picked it up. This means I will return it clean, with out damage to the interior of the vehicle. I understand that if I do not return the vehicle clean twice my privileges will be revoked.

(Signature)

Persons returning the vehicle in unsatisfactory condition two times will no longer be allowed use of the vehicle.

Office Use Only

Request Received: _____

Approval or Denial: _____

Person Reviewing: _____